



September 15, 2014

DIVISION MEMORANDUM
No. 448, s. 2014

CONSOLIDATED LIST OF SEMINARS ATTENDED BY ALL TEACHING AND NON-TEACHING PERSONNEL FROM JANUARY 2014 TO PRESENT

**To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. This Office requires all District Supervisors/OICs and Lead Principals to submit the municipal/district **Consolidated List of Seminars Attended by All Teaching and Non-Teaching Personnel from January 2014 to Present**. Please use the attached template.
2. This report is needed for the updating of the Division Training and Development Information System (TDIS).
3. Please submit the hard copy of the said report to this Office (Attention: Dr. Mary Ann P. Flores, Division T and D Chair or Mrs. Maria Elena T. Paras, Division LRMS Manager) and the soft copy, preferably in Microsoft Excel format to annp2go2012@yahoo.com.ph, maria_3lena@yahoo.com, e_jugasan@yahoo.com and zencorpuz@gmail.com on or before September 22, 2014.
4. Immediate dissemination of and strict compliance with this Memorandum is directed.


ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

Telephone Numbers:
Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 414-7457
Accounting Section: (032) 254-2632
Disbursing Section: (032) 255-4401
Admin/Legal: (032) 253-7847

Website : www.depedcebuprovince.com
E-mail Add : depedcebuprovince@yahoo.com

